

St. Jude the Apostle Roman Catholic Church
42 Dana Avenue
Wynantskill, New York 12198

Electronic Giving

Direction Sheet for Filling in the Application

1. After "Effective Date of Authorization", record the date that you are filling out the form.
2. After "Type of Authorization Form," check "New Authorization".
3. PRINT your Last Name, Last Name, Address, City, State, & Zip.
4. Check either Checking or Savings account for .the account from which you want your offering to be deducted.
5. Carefully record the Routing Number and Account Number for the account you have chosen and attach a voided check to the form.
6. The frequency of the deduction is monthly on the 16th. Record the date of the first deduction. e.g. 7/16/11 OR 8/16/11.
7. Please use the "FUND LAYOUT" form to fill in: this next section... you need to record something for each fund, even if it might be 0 for a fund. Before you record anything for these funds, we ask you to consider whether or not you are able to increase your typical offering to the Church. As you are aware, the cost of everything is rising and we know that this rise in cost is affecting you as well as the parish. If you are able to increase your giving to the parish, it would be appreciated.

Fund #1 (Regular Offertory). Consider what you have decided to offer for the Regular Weekly collection and then multiply th.at by 4.25_ (There are 51 weeks that fall within 12 months so · 51+12=4.25). Record the donation for Fund.#1. Remember this is deducted once per month and covers all the Sundays of the month.

Fund #2 (Maintenance-Parish Buildings and Grounds). Please record the amount you want deducted monthly for the upkeep of our parish facilities. This is an ongoing monthly collection we depend on to keep our buildings and grounds in excellent condition.

Fund #3 (St. Jude School Subsidy). · This. is a monthly deduction to help us offset the cost of the parish subsidizing the school.

Fund #4 (Heat & Air Conditioning). This is a monthly deduction.

Fund #5 (Diocesan Collection). Consider what you usually give for the diocesan collection (this fund is mandated by the diocese for each parish). These monies come the parish and then are sent on to the appropriate office in the diocese. Record the amount for Fund.#5. We recognize that you might want to increase your donation in a given month for this collection, depending upon where the collection is going. With electronic giving, however, the deduction has to be the same amount each month.. If you care to increase your gut in a particular month, then we suggest you drop a check in that week's collection for the additional amount you care to give. using a check will insure we post your account with the extra contribution. Diocesan collections are usually monthly and include:
January.- Solemnity of Mary, February - Latin, Black & Native American, March -Catholic Relief, April - Holy Land, May – Eastern European, June - Catholic Communications, July - Peter's Pence, Collection, August - Catholic Home :Missions, September -:- Catholic University, October - :Mission Sunday, November - Campaign for Human Development, December - Christmas Decorations.

NOTE #1

Christmas and Easter donations are NOT included in the Electronic Schedule. Envelopes for Christmas and Easter are mailed to every family registered in the parish. Parish Members using electronic transfer are asked to use these envelopes or these two major feast days.

NOTE #2

Envelopes for other Holy Days, All Souls Day Remembrance, Christmas Flowers and Easter flowers are NOT included in the electronic transfer schedule. Electronic givers may drop cash/check in the basket If you use a check, then you will be credited for the donation in our database.

AUTHORIZATION FORM FOR ELECTRONIC GIVING

St. Jude the Apostle Roman Catholic Community
 42 Dana Avenue
 Wynantskill, New York 12198

| | | |
|---------------------|------------------|------|
| FOR OFFICE USE ONLY | ENVELOPE/DONOR # | DATE |
|---------------------|------------------|------|

Effective date of Authorization: _____

Type of Authorization Form: New authorization Change banking information
 Change donation amount Discontinue electronic donation

| | |
|--|--|
| Last Name | First Name |
| Address | |
| City | State Zip |
| Please debit my donation from my (Check one) <input type="checkbox"/> Checking Account (Attach a voided check below) <input type="checkbox"/> Savings Account (Contact your financial institution for routing #) | Routing Number : _____ Valid Routing # must start with 0, 1, 2, or 3 Account Number: _____ 123456789 123456789 0001 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Routing # Account # Check # |
| Frequency of Donation: ----Monthly on the 16 th of the Month Effective Date of First Donation _____ / 16 / _____ | Funds and Monthly Amounts <input type="checkbox"/> Fund 1 (Regular Offertory) _____ <input type="checkbox"/> Fund 2 (Maintenance-Parish Buildings & Grounds) _____ <input type="checkbox"/> Fund 3 (School Subsidy) _____ <input type="checkbox"/> Fund 4 (Heat & Air Conditioning) _____ <input type="checkbox"/> Fund 5 (Diocesan Collections) _____ <p style="text-align: right;">Total _____</p> |
| Agreement I authorize the above church and Vanco Services, LLC to process debit entries to my account. I understand that this Authorization will remain in effect until I provide reasonable notification to terminate the authorization. Signature: _____ Date: _____ | |

PLEASE ATTACH VOIDED CHECK HERE